

From: [Allie Dunn](#)
To: [REDACTED]
Subject: Response to request for information re Documents Relating to the Dog Control Activity
Date: Tuesday, 17 December 2024 10:48:00 am
Attachments: [image001.png](#)
[image002.png](#)
[dog registration fees - 2024-25\(2\) to go out with newsletter and registration notice\(d24_15360\).pdf](#)
[dog newsletter - dog control - 2024-2025\(d24_16066\).pdf](#)
[dog newsletter - 2023_2024\(d24_15350\).pdf](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[Newsletter - Tararua District Council - Bush Telegraph - 10 June 2024.pdf](#)
[Newsletter - Tararua District Council - 15 May 2023.pdf](#)

Kia ora

I refer to your official information request dated 21 November 2024 for documents relating to the Dog Control activity at the Tararua District Council.

The information you have requested is set out below.

1. A copy of, and the date and place of publication of the notice for the:

a. Dog control and poundage fees for financial years 2023-24 & 2024-25.

Public notice was in the Bush Telegraph (our local newspaper) on 10 June 2024 (copy attached) and also published on our website on 10 June 2024: [Time to register your dogs: Tararua District's 2024/25 dog registration is now open | Tararua District Council](#)

Public notice was in the Bush Telegraph on 15 May 2023 (published earlier than June in error) (copy attached) and also published on our website on 2 June 2023: [Dog Rego has started | Tararua District Council](#).

b. Dog Control Policy and Practises Report for the financial years 2022-23 & 2023-24.

The Dog Control Policy and Practices Report for the financial year to 30 June 2024 was adopted by Council resolution on 31 July 2024 and published on Council's website.

The Dog Control Policy and Practices Report for the financial year to 30 June 2023 was adopted by Council resolution on 30 August 2023 and published on Council's website.

2. In relation to the dog registration process:

a. The application form and all other information or documents provided to a person seeking to apply to register a dog for or during registration years 2023-24 & 2024-25

For the registration form for the current 2024-25 registration year, please refer to the registration form on our website: [Dog Registration | Tararua District Council](#)

A copy of the information that was sent to owners with the registration notice 2024-25 year is attached.

b. All documents and information provided to a person from whom an application to register a dog has been received for or during registration

years 2023-24 & 2024-25.

A copy of the information that was sent to owners with the registration notice 2023-24 year is attached.

3. Links to the Council documents dealing with:

a. Setting dog registration and poundage fees and charges for registration years 2023-24 & 2024-25, and a link to where those fees and charges are located on the Council website.

Current year's fees are published on our Council website: [Animal Control Fees & Charges | Tararua District Council](#) and also via a quick link on the Dog Registration page on our website: [Dog Registration | Tararua District Council](#)

A copy of the report regarding setting the dog registration fees for the 2024-25 year can be viewed in the agenda for the Council meeting held 27 March 2024 via the following link: [Agendas and Minutes : Tararua City Council](#)

A copy of the report regarding setting the dog registration fees for the 2023-24 year can be viewed in the agenda for the Council meeting held 29 March 2023 via the following link: [Agendas and Minutes : Tararua City Council](#)

b. The Dog Control Policy and Practises Report for the financial years 2022-23 & 2023-24, and a link to where those reports are located on the Council website.

Refer to following page on our website: scroll down the page to the "other reports" section: [Plans & Reports | Tararua District Council](#)

A copy of the report regarding the Dog Control Policy and Practises report for the 2023-24 year can be viewed in the agenda for the Council meeting held 31 July 2024 via the following link: [Agendas and Minutes : Tararua City Council](#)

A copy of the report regarding the Dog Control Policy and Practises report for the 2022-23 year can be viewed in the agenda for the Council meeting held 30 August 2023 via the following link: [Agendas and Minutes : Tararua City Council](#)

4. The financial statements for the "dog account" or dog control activity for the financial years 2022-23 & 2023-24, including details of operating expenses, and income from infringement fees and fines.

We don't prepare financial statements at that activity level, they are prepared at a group level. Animal Control is in a Group named Regulatory Services and included in that grouping is Emergency Management, District Planning and Health & Safety (Building).

The financials for the 2022/2023 year can be found in the Published Annual Report on page 95 – this can be viewed on our website: [Annual Report 2022-2023](#)

The 2023/2024 financials are still in draft form and the most up to date information can be found in the Audit & Risk Committee agenda in the attachments for 11 December meeting on

page 96 – this can be viewed on our website: [Attachments of Audit and Risk Committee meeting - Wednesday, 11 December 2024](#)

Ngā mihi



Allie Dunn | Manager Democracy Services
Strategy and Community Wellbeing - Democracy Services | Tararua District Council

Phone: +64 6 3744080 | Mobile: +64 27 3331626

Allie.Dunn@TararuaDC.govt.nz

26 Gordon Street, Dannevirke
4930, PO Box 115

www.tararuaDC.govt.nz

www.facebook.com/tararuaDC

An infographic titled "Why? Because it makes sense!" with a sub-header "5 tips to save 190 litres per day". It lists five water-saving tips: 1. Save 75 Litres: Take shorter showers (shower icon). 2. Save 8 Litres: Try a half flush instead (toilet icon). 3. Save 60 Litres: Run a full load instead of half (washing machine icon). 4. Save 20 Litres: Use a mug, don't run the tap (mug icon). 5. Save 40 Litres: Fill the sink, don't run the tap (sink icon). A final tip states: "Using a little less water can make a BIG difference" with the Tararua District Council logo. A small question mark icon is in the top right corner of the infographic.

This email and any attachments is intended for the above named recipient only and may be confidential.

If you have received it in error, please take no action based on it, copy it, or show it to anyone.

Please return to the sender and delete your copy. Thank you.

From: Canine Research New Zealand [REDACTED]

Sent: Thursday, 21 November 2024 4:37 pm

To: Info - Tararua District Council <Info@TararuaDC.Govt.NZ>

Subject: Documents Relating to the Dog Control Activity

EXTERNAL EMAIL ALERT: Caution advised. This message is from an external sender. Verify the sender's identity and use caution with attachments and links.

Dear Tararua District Council,

I am seeking information about documents relating to the dog control activity.

My preference is to receive the requested information by email.

If the information can be accessed on-line I welcome links rather than copies of the documents if that is more convenient.

Could you please provide the following:

1. A copy of, and the date and place of publication of the notice for the:

- a. Dog control and poundage fees for financial years 2023-24 & 2024-25.
- b. Dog Control Policy and Practises Report for the financial years 2022-23 & 2023-24.

2. In relation to the dog registration process:

- a. The application form and all other information or documents provided to a person seeking to apply to register a dog for or during registration years 2023-24 & 2024-25.
- b. All documents and information provided to a person from whom an application to register a dog has been received for or during registration years 2023-24 & 2024-25.

3. Links to the Council documents dealing with:

- a. Setting dog registration and poundage fees and charges for registration years 2023-24 & 2024-25, and a link to where those fees and charges are located on the Council website.
- b. The Dog Control Policy and Practises Report for the financial years 2022-23 & 2023-24, and a link to where those reports are located on the Council website.

4. The financial statements for the "dog account" or dog control activity for the financial years 2022-23 & 2023-24, including details of operating expenses, and income from infringement fees and fines.

5. If the dog control activity, or any part, has not been performed by the Tararua District Council during the last five calendar years, for example because it has been *contracted out*, performed pursuant to a *Memorandum of Understanding* or some other arrangement:

- a. The name of the party performing the work, the nature of the work being performed, and the period the work was performed by them.

b. The documentation relating to that arrangement, preferably by linking to the documents on the Council website.

c. The most recent copy of the **section 17A Report** and related documents reviewing the arrangement, or the documents dealing with the determination no such review was required.

Regards,

[REDACTED]

If necessary I can be contacted by telephone: [REDACTED]

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